

# HOW DOES YOUR COMPANY CREATE & MANAGE CONTRACTS?



REUTERS/Stefan Wermuth

Use **ContractExpress** trusted self-service contract creation to increase productivity and reduce risk.

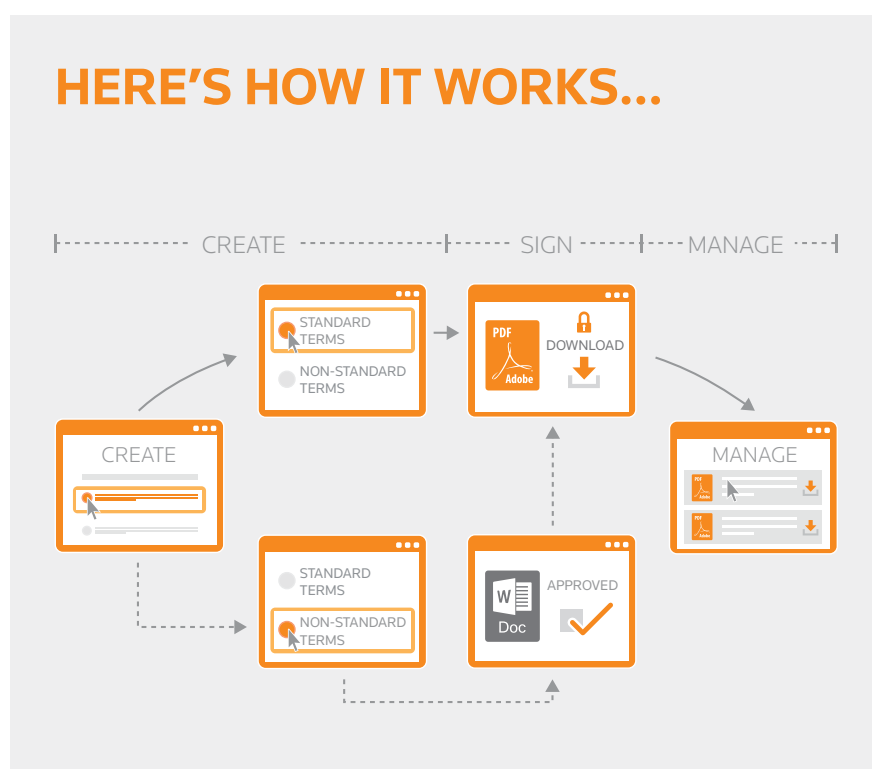
NEXT >

## STREAMLINING THE CONTRACT CREATION PROCESS

Organisations are using **ContractExpress** to automate the creation and management of business development agreements including NDAs, license agreements, sales agreements, and procurement agreements.

The Business receives approved contracts more quickly, while the lawyers are able to focus on non-standard, high value matters.

### HERE'S HOW IT WORKS...



### PDF OR LAWYER™ – THE APPROVAL PROCESS

Incomplete, non-compliant, or non-standard answers, including any request by the counterparty for changes or the Word version, are routed with an alerting email to a defined legal and/or business approvers. Approvers can view and edit the user's answers, and approve, reject, or reassign to another approver. Lawyers can access fully styled and versioned Word documents generated from the user's answers for negotiation with the counterparty's lawyers.

### SELF-SERVICE CONTRACT CREATION

**ContractExpress** presents business users with an intuitive self-service questionnaire.

Questions and guidance notes are defined in the document template by the document owners.

The screenshot shows the 'License details' section of the ContractExpress self-service questionnaire. The interface includes a 'Save & Close' button in the top right corner. The 'License details' section is divided into two main parts: 'Corboda Region' and 'Product and License type'.

**Corboda Region:** A dropdown menu is set to 'Corboda North America', with a note: 'United States, Mexico, and Canada'.

**Product and License type:** A dropdown menu is set to 'Please select...'. Below it, there are radio buttons for 'Annual' (selected), 'Perpetual', and 'Evaluation'. A note on the right states: 'List price is \$ per named user per month'.

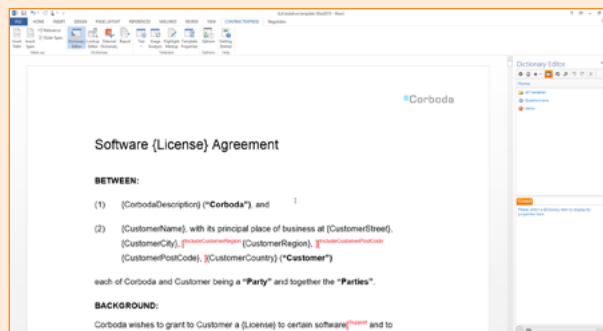
**Commercial questions:** A section for 'Commercial questions' is visible at the bottom.

At the top right, a progress bar indicates 'Progress 18 questions still to answer'.

## The ContractExpress difference

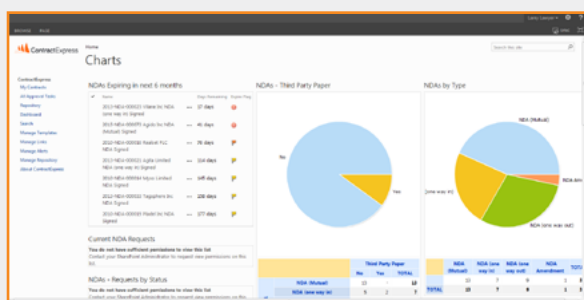
**ContractExpress** is the only solution that delivers a legally intuitive template authoring experience for use by lawyers, not IT programmers. **ContractExpress Author** allows your subject matter experts to author and automate contract templates directly in Microsoft Word, reducing the misunderstandings, testing, and delays when programmers need to be involved. Future updates become quick and timely.

➤ **See how easy contract creation can be with our free 28 day trial**



*Template authoring lies at the heart of our solutions*

## CONTRACT MANAGEMENT AND AUDIT TRAIL



Every step of the process is logged for audit and management reporting. Executed contracts and their matching answer files are exported to SharePoint or Salesforce for searching, alerting, and reporting.

## CHOOSE YOUR PLATFORM

- **ContractExpress for Salesforce:** plug and play into your existing Salesforce CRM
- **ContractExpress for SharePoint:** Run on-premise / leverage your SharePoint infrastructure
- **ContractExpress SharePoint Cloud:** Full feature Cloud-based contract creation and management



**Microsoft**



## THE BOTTOM LINE

**ContractExpress** is used by the world's brightest businesses to:

- Reduce delays
- Increase productivity
- Improve compliance

[sales.emea@business-integrity.com](mailto:sales.emea@business-integrity.com)

*"Sales can create a contract at one in the morning, one in the afternoon or on a weekend, whenever they want. You don't have to go through my department, and we'll never slow you down"*

**Seth Weissman**  
Vice President and  
General Counsel  
**SolarCity**



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Our suite of software solutions includes ContractExpress, the innovative document automation software trusted by leading law firms and in house legal departments of international corporations. ContractExpress enables lawyers and non-lawyers alike to quickly and accurately draft legal documents from the simplest forms to the most complex.

For General Counsel we offer solutions that enable in house legal teams to deliver trusted self-service contract automation systems; empowering them to better service their clients within the business, while tightly managing the commercial risk embodied in those agreements.

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