

THOMSON REUTERS

ELITE™



NATURALLY CONNECTED  
TO THE WAY YOU WORK

MatterSphere



THOMSON REUTERS™





MATTER MANAGEMENT  
THE WAY IT SHOULD BE ...

# INTUITIVE. AGILE. COMPLETE.

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*"It removes time consuming routine administration delays. It is flexible enough to cope with the 'unique' aspects of our work, yet still support management supervision. And it allows us to realise more chargeable time from our lawyers while reducing the service costs of supporting them."*

**Andrew Powell**  
Director of IT  
Nabarro LLP

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Productivity, collaboration, cost-efficiency, and excellent customer service are the hallmarks of every successful business. That's particularly true for legal firms like yours that are operating in increasingly tough markets.

MatterSphere® is here to help you achieve all of your competitive goals and more: From cutting costs and increasing business performance by giving your people anywhere, anytime access to firm-wide data, to taking care of your valuable clients by creating a more open and agile solution experience.

MatterSphere is built on a rich platform using Microsoft® .NET and has been designed from the ground up with needs of our clients in mind. By using this Smart Client approach directly inside Microsoft Office®, the solution provides legal professionals with one unified view of information from all firm-wide business areas and data silos within the easy and familiar Microsoft Office environment.

MatterSphere is designed to sit at the heart of a legal professional's day, operating within the Office environment you already know and unifying clients and matters from a whole range of data and application sources. MatterSphere simplifies everyday activities, from billing to reviewing case files, all while offering the seamless mobility and 24/7 accessibility that you and your clients expect.

## **AN INNOVATIVE AND GLOBAL LEADER**

Thomson Reuters Elite offers an end-to-end enterprise business management solution that allows law firms and professional services organisations to run all operational aspects of their firms, including business development, risk management, client and matter management, and financial management.

For over 60 years, we've demonstrated we understand the business and financial aspects of firm operations with proven tools that streamline processes to increase visibility and workflow efficiency across the organisation and provide the flexibility to change and grow your business.

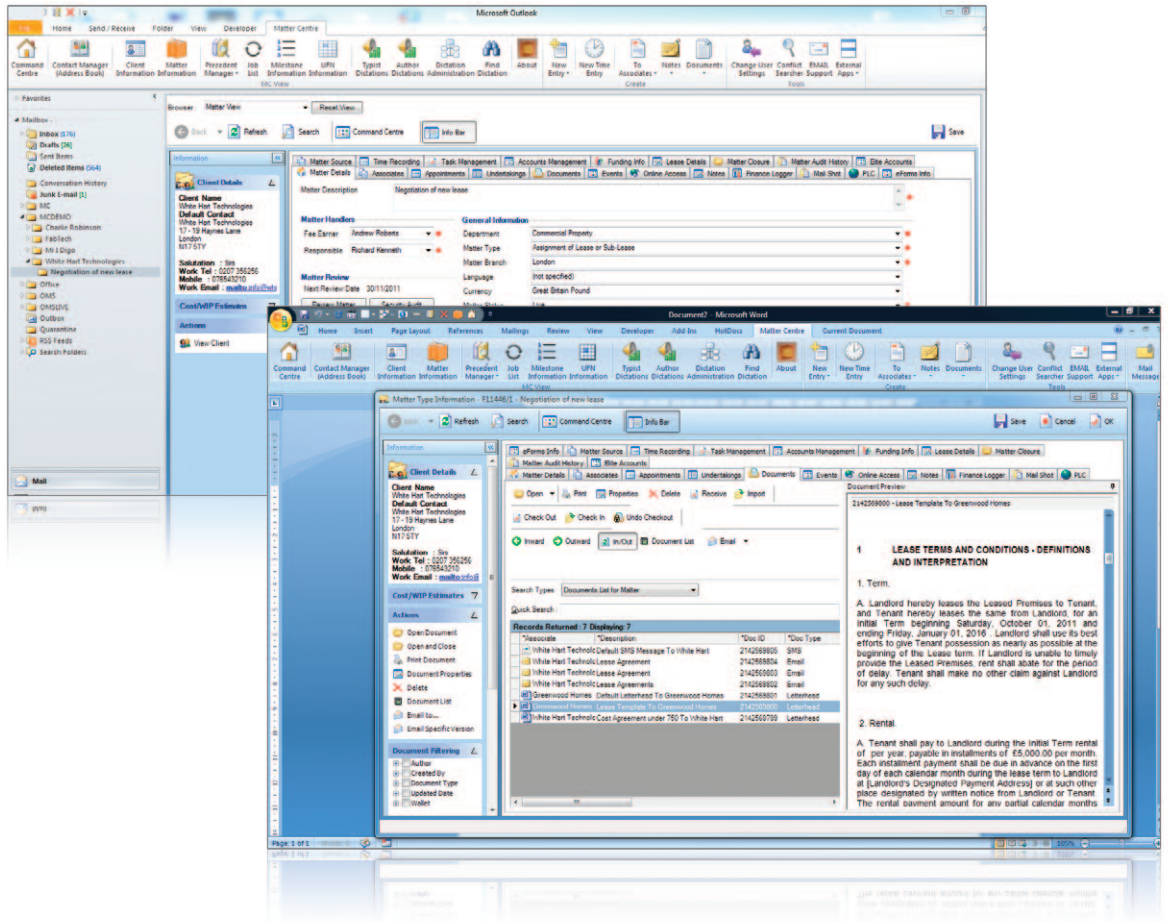


# INNOVATION FOR ALL THAT MATTERS.

## BRINGING YOU THE WORLD'S LEADING SOLUTIONS

MatterSphere is proud to announce that all of the previous solutions that professionals have been relying on for the past ten years—MatterCentre and MatterSphere, created under the previous company name of FWBS—have been combined to form one unified, robust, and all-in-one solution: MatterSphere.

Now, as part of the Thomson Reuters Elite Enterprise Business Management Solution, MatterSphere is backed by the global reach and resources of Thomson Reuters.



Today's new market entrants are lean, agile, and customer focused. That's why the most forward-thinking professional services firms—from global corporations to small practices—are putting efficiency, profitability, and client satisfaction first. They're overcoming the challenges of siloed data and the traditional divides between transactional and case-based information with MatterSphere.

MatterSphere revolutionises matter management operations, from end to end, by providing you with a single unified way to view and manage your day-to-day activities, including clients, jobs, workloads, and all related documents and

reference materials. What's more, you can do it with just one click in an application suite you are already comfortable with—Microsoft Office. You can build smart collaborative workflows, access controls, generate reports, and manage customer relations with an interface that is easy to roll out, configure, and manage.

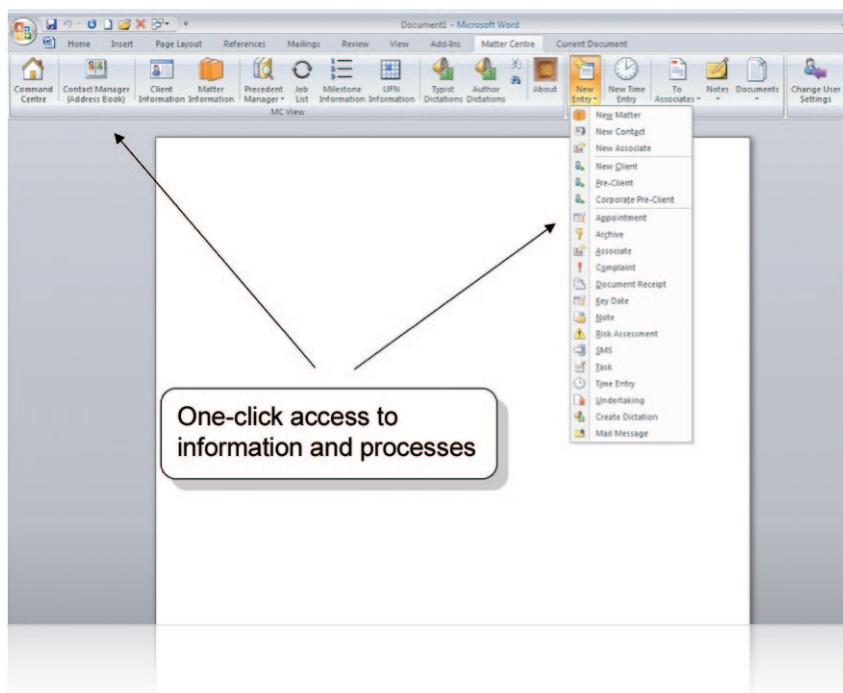
MatterSphere integrates effortlessly with any best of breed solutions you're already running, including time and billing systems and is extremely modular, so it can evolve with your competitive strategy and budget realities.

# KEY FEATURES UNIFY MATTER CONTROL.

MatterSphere isn't like other Office add-ons; in fact, it's not an add-on at all. MatterSphere is built completely on Microsoft .NET technology from the ground up, with an architecture that is designed by MatterSphere's two separate yet collaborative teams: one that focuses on the platform technology and the other that specialises in legal expertise. The result is a strong, enterprise-class platform with limitless functionality for matter management.

By providing a unified way to view and manage information, MatterSphere increases productivity and efficiencies and allows users to automate repetitive tasks. MatterSphere's key features provide you with the tools you need to enhance your firm's productivity and collaboration. A key feature of the MatterSphere technology is that it centralises access to all matter-level information.

MatterSphere offers centrality around the individual user, client, or contact, so it can be professional-centric, partner-centric, or admin-centric. If you are a paralegal, you see a desktop with your tasks and information. If you are a partner, MatterSphere provides you with information on metrics and performance at your fingertips. Whether the user is a professional, a member of a support team, a manager, or any other staff member, MatterSphere provides the appropriate views critical to the user. With this technology, all members of the firm become more productive, because access to all matter data for any client is always just one click away.



MatterSphere is completely embedded within Microsoft Office, easing implementation, acceptance, and training.



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*"MatterCentre's (now known as MatterSphere) flexible architecture allows us to deliver firm-wide standards for matter and client management while providing individual practice areas the ability to develop detailed workflows that deliver cost efficiency and exceptional service for our clients."*

**Jonathan Pangrazio**  
General Manager, Information Technology & Operations  
Slater & Gordon Lawyers, Australia

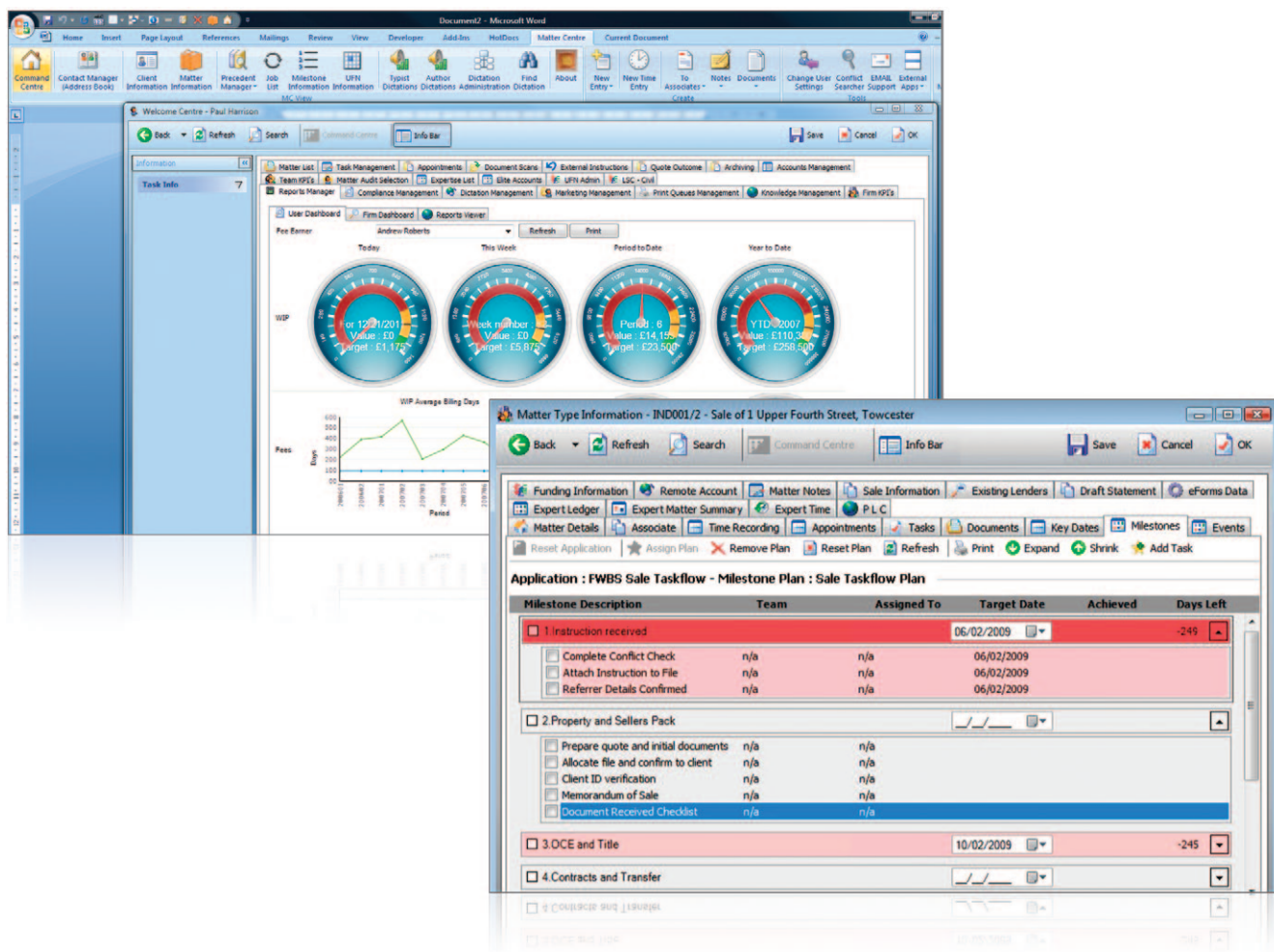
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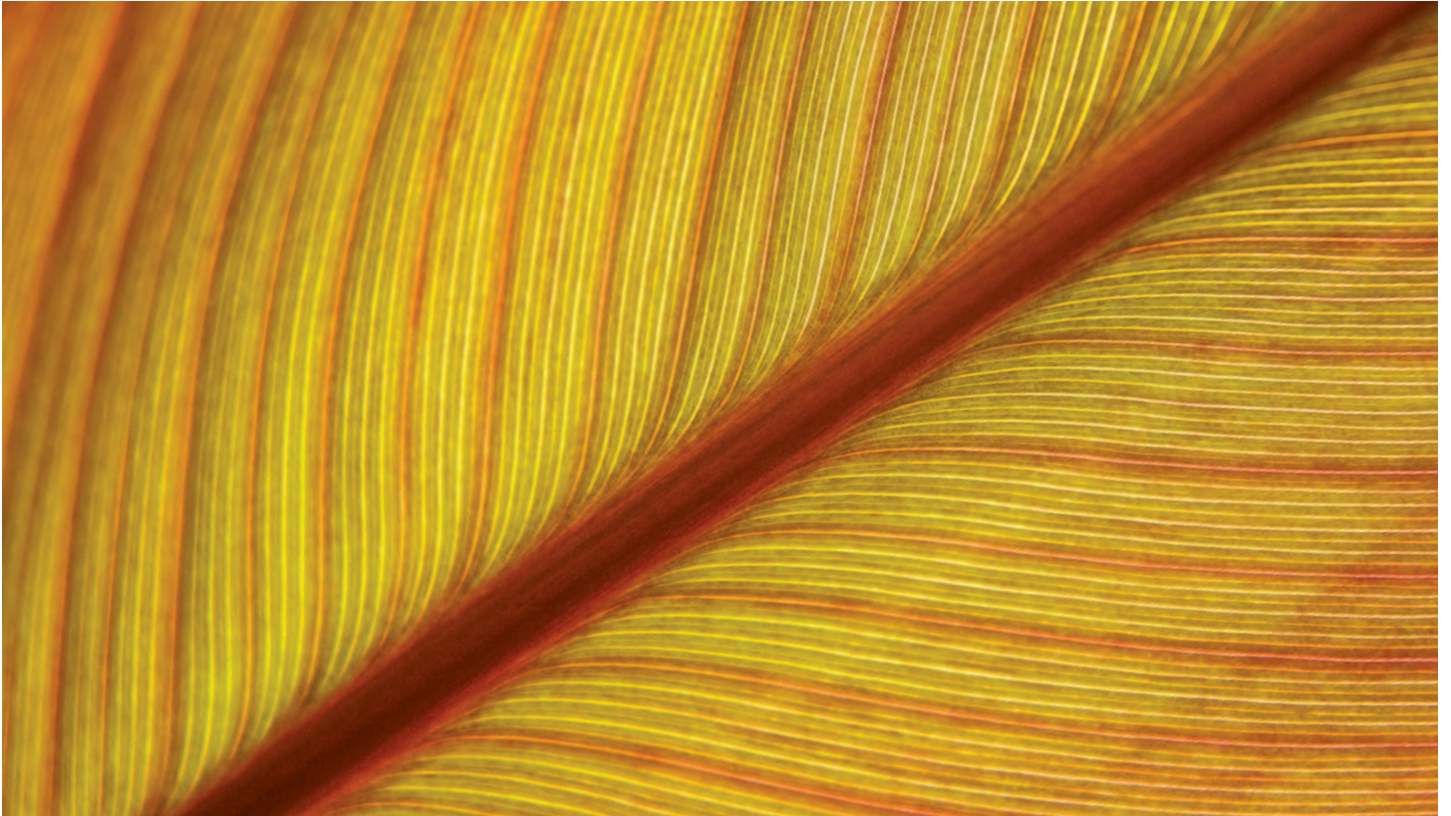
# FLEXIBILITY FOR FIRMS. EFFICIENCY FOR LAWYERS. SECURITY FOR CLIENTS.

MatterSphere has been innovating for the legal profession for well over ten years. In that time, our game-changing solutions have won the respect and appreciation of industry analysts and hundreds of clients around the globe.

- Increase productivity by centralising and contextualising case and transactional information
- Improve profit potential with less time wasted on routine tasks
- Ensure compliance with built-in advanced security
- Enhance client relations with capability to work securely from remote locations
- Review activity with an innovative, rich graphical interface
- Provide clients rich real-time matter information via the Web, including the capability to exchange and upload documents



# A MORE EFFICIENT WAY OF WORKING.



## CASE STUDY

McCabe Terrill wanted to find a way to reduce the amount of time its fee earners wasted accessing data stored in different systems around the company. They found the solution in MatterCentre (now known as MatterSphere), which gives them a central system for information management that's integrated into existing systems.

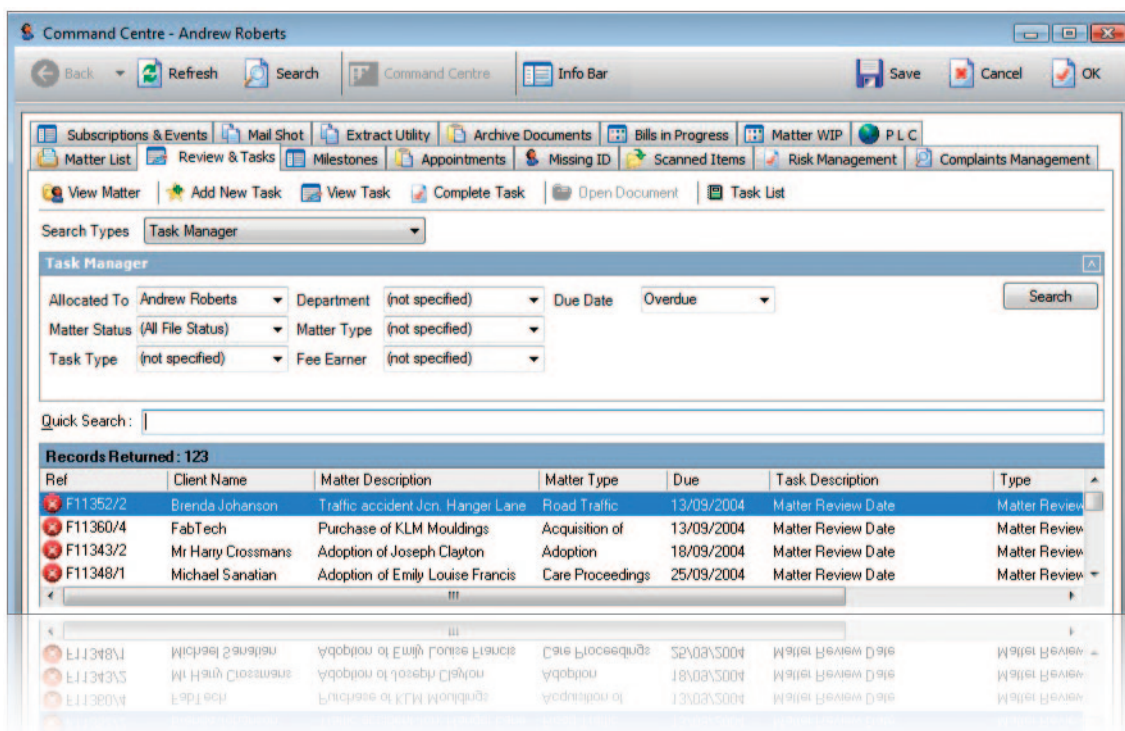
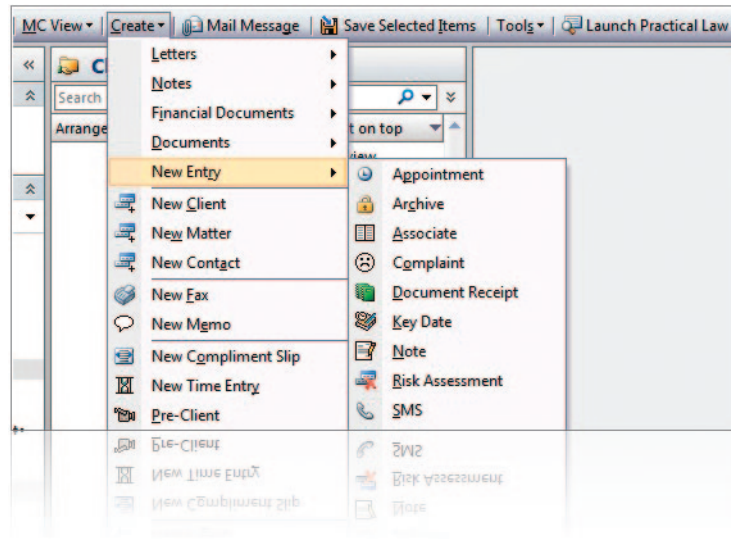
"It was important that the chosen solution integrated with our existing document and practice management systems and have the flexibility to accommodate our workflow

processes. After a comprehensive review of the market we chose MatterCentre. With our original focus on document automation we were impressed with the additional functionality that MatterCentre offered. Our users will benefit from more efficient processes, much greater visibility and control of their matter centric information, all while working within familiar Microsoft Office applications. With MatterCentre driving efficiency, our clients will ultimately benefit."



# EVERYTHING IS JUST A CLICK AWAY.

- Case management and workflow
- Task and resource control
- Time recording – auto and clocks
- Contact management
- Document assembly
- Document/email management
- Digital dictation
- Collaborative calendars
- Advanced reporting



# SUPPORTING BUSINESS GROWTH.

## CASE STUDY

Mills & Reeve, a Top 50 full-service UK law firm that continues to grow, needed to ensure that its legal professionals and support teams had the means to work as efficiently as possible, share information, and collaborate freely. They chose MatterCentre (now known as MatterSphere) to increase matter management efficiency by automating key processes and creating a 360-degree view of their clients and matters. The extra improvement in efficiency will ultimately enable Mills & Reeve to deliver better value to their clients.

Mark Finch, Director of Finance at Mills & Reeve, explains: "As a leading national law firm we are committed to delivering outstanding client service. Having the best systems available enables us to deliver better value to our clients and manage matters more efficiently. Selecting MatterCentre for the whole firm was an important strategic decision for us, made easier by the proactive approach of the FWBS team. The system will enable us to provide greater cost certainty and transparency to clients whilst helping us to comply with OFR."





# DILIGENT. PROGRESSIVE. EVOLVING.



By delivering pioneering productivity solutions that both keep pace with the changing dynamics of the legal world and operate at the cutting-edge of innovation, we'll ensure that you're excellently equipped to protect your profitability and grow customer loyalty.

As a Microsoft Gold Partner, you can be confident that with us you'll always have access to the latest IT developments first. And because we work in close collaborative relationships with all our customers, there's no one better placed to understand your needs as they inevitably evolve.



**Microsoft Partner**  
Gold Independent Software Vendor (ISV)

## YOUR PARTNER FOR SUCCESS

Thomson Reuters Elite offers an end-to-end enterprise business management solution that allows law firms and professional services organisations to run all operational aspects of their firms, including business development, risk management, client and matter management, and financial management. As an industry leader for organisations across the globe, we understand the business and financial aspects of firm operations, and we have the tools to streamline processes, improve efficiencies, and provide the flexibility you need to change and grow your business.

For more information about MatterSphere, please visit [mattersphere.com](https://mattersphere.com) or email [mattersphere@thomsonreuters.com](mailto:mattersphere@thomsonreuters.com).

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